

Title: Data Specialist

Part-time or Full-time

Hamacher Resource Group (HRG) is currently seeking to hire an experienced Data Specialist to become an integral part of their Digital Assets team in Waukesha, WI.

- Working in our Digital Assets department you will utilize data entry and technical skills to keep databases accurate and up-to-date using established procedures. Emphasis is on external customer interactions, proactively maintaining documentation, and implementing process improvements
- Exceptional attention to detail to ensure quality and effectiveness of data entered
- Good communication and collaboration skills in order to ensure positive relationships with coworkers and clients
- High school diploma or vocational school and/or minimum of 3 years related experience
- Experience with consumer packaged goods highly desired
- Requires ability to use Microsoft Office Suite including Word, Excel, Access, and Outlook
- Able to use full navigational aptitude, rich understanding and frequent use of the internet and web-based application
- Typing speed of 30 wpm with high level of accuracy in spelling, grammar, and punctuation

About Hamacher: Hamacher Resource Group focuses on improving results across the retail supply chain for product manufacturers, distributors, retailers, technology partners, and other organizations by addressing dynamic needs such as assortment planning and placement, retail execution strategy, fixture coordination, item database management, brand marketing, and analytics. Founded in 1980, HRG is a WBENC-Certified Women's Business Enterprise headquartered in Greater Milwaukee.

As part of the HRG team, you are part of the HRG family. Our employees are our greatest asset, and we know it. Not only do we offer a comprehensive benefits package, flexible work schedule, and competitive wages, we also encourage a positive work-life balance through our corporate wellness program, fun social events, volunteer opportunities, and more. We're a four-time Milwaukee Journal Sentinel Top Workplace winner. Learn more at www.hamacher.com and visit our [Facebook page](#) for a sense of our company culture.

